

JOB IDENTIFICATION

Job Title: Sub Officer **Department:** RFFS
Written by: SAFO **Title of Immediate Supervisor / Manager:** SAFO (Senior Airport Fire Officer)

JOB PURPOSE

To apply the rules and regulations pertaining to fire fighting and rescue at the airport according to the regulations of GCAA.

RESPONSIBILITIES AND DUTIES

- Reports to Station officer /SAFO.
- Day to day operational requirements of his watch during his tour of duty.
- Responsible for maintaining shift discipline as laid down by SAFO.
- supervising and carrying out practical and theoretical training as per the training programme
- Making sure all fire appliances are serviceable and defects reported to the MTS carrying out periodic inspection of all fire service equipment and details recorded.
- Organize the Hot Fire & Tactical Exercises.
- The Sub officer shall be responsible for the overall administration and conducting of the department's training.
- Development of the training schedule.
- Develop training plans and activities that are current and consistent with international standard.
- Identify deficiencies and provide recommendations to Chief Fire Officer/SAFO.
- Maintain training record up to date after each training.
- If appropriate Officer in Charge should book in attendance at the scene by R/T in the event of an Aircraft Accident.
- Check that appliances and crews in attendance are deployed in the optimum positions and are effectively getting to work.
- Consider the need to remove evacuating passengers from the immediate vicinity of the incident
- Consider the need for crew to make an immediate entry into the aircraft.
- Consider the need for crews to wear Breathing Apparatus.
- Check that all available exits are in use and where appropriate chutes deployed. Where chutes have failed and where they are not provided, i.e., main planes, consideration must be given to positioning ladders to assist survivors leaving the aircraft.
- Consider the need and location of additional water supplies.

- The priority is to SAVE LIFE. A check must be made as soon as possible to ensure that all passengers and crew have safely left the aircraft.
- To manage & responsible the rescue and firefighting department and its missions in case of disasters at the airport until the arrival of CFO/SAFO
- Assessing situations quickly and deciding on the best course of action and directing the crew.
- Writing full incident reports.
- Dealing with unforeseen circumstances as they arise, thinking and responding quickly.

JOB RELATED COMPETENCIES & SPECIFICATIONS SECTION

Knowledge, Skills and Competencies:

- Minimum of three years as a leading fireman
- Heavy duty driving licence
- First aid trained
- Qualified Incident commander

Educational Profile and Experience:

- Minimum of high school education & Fluent in the English language (both spoken and written).
- Proficient in English language.

Physical Demands:

- Must be Medically & physically fit

Work Environment:

According to the federal and international laws organized by the GCAA.